

**Report of:** Head of Oxford City Homes  
**To:** City Executive Board  
**Date:** 23 July 2008 **Item No:**  
**Title of Report:** Controlled Entry – Tender Approval.

### **Summary and Recommendations**

**Purpose of report:** To advise the Board on the tenders received for the installation of controlled entry systems to blocks of flats within the 2008/09 Capital programme.

**Key decision:** Yes

**Board Member:** Councillor Ed Turner

**Report Approved by:**

**Finance:** David Higgins  
**Legal:** Jeremy King

**Policy Framework:** To meet Decent Homes Target by 31 December 2010 and More Housing, better housing for all.

**Recommendation:** That the lowest tender for installing controlled entry systems be accepted.

### **Background –**

1. This project was approved by the Executive Board in January 2008 and Council in February 2008 as part of the HRA 2008/9 Capital programme. The sum allocated for the Controlled Entry project is £322,000.
2. The works involve the fitting of new, high security, main entrance doors to blocks of flats, together with controlled entry systems, including new handsets within each flat.

3. Competitive tenders have been received for this work, the results of which are shown in the Financial Implications section below. All four contractors who were invited, submitted a tender.
4. The works will be carried out to a total of 47 blocks containing 256 individual flats in the following areas/roads -
  - Blackbird Leys - Erica Close, crowberry Road, Juniper Drive.
  - Cowley - Princes Street.
  - Donnington - Donnington Bridge Road, Iffley Road, Townsend Square.
  - Headington - Cresshill Place, Slaymaker Close, Bury Knowle House.
  - Littlemore - Grange Road, St Nicholas Road.
  - Rose Hill - Williamson Way.
  - St Ebbes - Faulkner Street, Friars Wharf.
  - Woodfarm - Bonar Road, Woodfarm Road.
5. Consultation with tenants and leaseholders has already taken place and further consultation will be undertaken when the tender is approved.

#### **Legal implications -**

6. The contract will be a fixed price contract under the JCT Intermediate Form of Contract and will be for a period of 24 weeks from the start on site date.
7. Leaseholders are being fully consulted in accordance with the Commonhold and Leasehold Reform Act 2002, Section 151. Upon completion of the works they will be recharged their proportion of the costs.

#### **Financial implications -**

8. The following tenders were received:
  - A. £240,777
  - B. £255,731:80
  - C. £263,612
  - D. £275,913
9. The lowest tender (A) submitted by Chris Lewis Security has been checked and found to be arithmetically correct with no omissions or qualifications.

10. It is within the programmed Capital Controlled Entry budget of £322,000 (including fees) agreed for controlled entry systems this financial year. It is predicted that £258,234 (including fees) will be spent in this financial year with the sum of £6,621 (including fees) being held over into 2009/10 as a retention sum.

**Environmental implications -**

11. The new doors are constructed of aluminium and Glass Reinforced Plastic (GRP) panels to give the strength and security needed.  
100% of the aluminium can be recycled

**Recommendation -**

12. It is recommended that the lowest tender in the sum of £240,777 be accepted.

**Name and contact details of author:** Chris Pyle, tel; 335411, extn 3611,  
Email: [cpyle@oxford.gov.uk](mailto:cpyle@oxford.gov.uk)

**Background papers:** Specification and tender returns.